

Minutes of the meeting of Darrington Parish Council Meeting held Thursday 9 September 2021 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT WF8 3BH

Present:

Councillor F. Smith (FS) (Chairman), Councillor J. Jackson (JJ), Councillor P. Stainer (PS),
Councillor A Tagger (AT), Councillor V. Stones (VS), Councillor L. Thompson (LT), Mrs. J. Jones (JJo)

In Attendance

Councillor D. Jones (DJ), 4 Residents

Action

1. Apologies & Declarations of Interest

To note apologies and approve reasons for absence

Noted Councillor M. Britton's apology and **RESOLVED** to approve his reason for absence.

To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

Noted Councillor P. Stainer's declaration of interest in respect of any discussions and decisions made regarding Milners Lane, which backs onto his property.

2. Public Forum

Noted the thanks of one of the residents present at the meeting, for their support to the objection of the Delph House planning objection.

Noted the formal notification made by residents present at the meeting, in respect of their objection to planning application 2101/969, as well as the reasons thereto.

RESOLVED to notify the attending residents of the outcome of the Council's discussion to support or not support the objection. FS

3. Minutes of Previous Meeting

To Approve minutes of the ordinary meeting of Darrington Parish Council held 15/07/2020

RESOLVED to approve said minutes as a true and accurate record of the ordinary meeting held 15/07/2021, subject to the following amendments:

- Under Correspondence – 3rd sentence – amend "Genric" to "Jenrick".
- Under Correspondence – 4th sentence – amend "Ombud" to "Ombudsman".

Minutes signed and dated by meeting Chairman.

4. Matters Arising

i. To Receive feedback relating to Wentedge Quarry objection

Received Councillor M. Britton's feedback that a decision was awaited in this respect.

ii. To receive feedback relating to village benches

Received Councillor F. Smith's feedback confirming that the village benches had been installed.

iii. To receive feedback relating to Milners Lane and footpaths

The Council received feedback that Councillor M. Britton had obtained proof that Milners Lane was previously approved as a legitimate footpath.

RESOLVED to apply to Bronwyn Knight (Head of Planning – Wakefield Council), requesting clarity as to whether Milners Lane is a permissive footpath. **MB**

RESOLVED further to establish whose land the footpath is on in order to advise of the application. **MB**

iv. To receive feedback relating to speed surveys

No feedback received. **RESOLVED** to continue following up on a regular basis.

FS

v. To receive feedback relating to assessment of wooden bus shelter near traffic lights

Noted that the resident concerned had been informed of the Council's decision.

vi. To receive feedback relating to CIL report submission

Noted that the report had been submitted to the relevant parties and all was in order.

vii. To receive feedback relating to appointment of internal auditor

RESOLVED to carry over to the next meeting.

viii. To receive feedback relating to ginnel / bridleway near Counsellor L. Thompson's house

Noted that the ginnel is not a legitimate bridleway and that signs had been created to place at either end of the ginnel.

RESOLVED to obtain consent from the resident at the top end of the ginnel to place a sign on their fence and thereafter, to place a sign at each end of the ginnel. **LT**

- ix. To receive feedback relating to cutting back of growth along A1 footpath

Noted that this had been done.

- x. To receive feedback relating to use of residents' garden waste bins along Estcourt Road

Nothing to note.

- xi. To receive feedback relating to distribution of crime figures

Noted the crime figures which had been distributed to the Council.

RESOLVED to request more detailed information on each statistic.

VS

- xii. To receive feedback relating to closure of Marlpit Lane

Nothing to note.

- xiii. To receive feedback relating to updating of Standing Orders on website

Noted that the standing orders had been updated on the website and the finance standing orders would also be updated.

5. Correspondence

- i. To consider solution to remove dog poo from allocated dog poo bins

RESOLVED to write an article in the newsletter advising of the amount of dog poo which was being removed from the dog poo bins on a regular basis, and to call on dog owners in the village to volunteer their assistance with the ongoing clearing of the bins.

FS

RESOLVED further to communicate in the newsletter that the remaining 2 dog poo bins would not be installed until residents stepped forward to volunteer their assistance.

FS

- ii. To consider enquiry regarding the Council Clerk role

Noted that a resident of a nearby village had queried whether the Council had appointed a paid Council Clerk.

RESOLVED that if the need arose to appoint a paid Clerk in the future, the resident would be contacted for further discussion.

- iii. To consider complaints received from a resident

Noted several complaints from a resident including debris that had not yet been removed, uncontrolled weeds, an unkempt notice board along Valley Road and the location of the dog poo bag dispensers.

RESOLVED to invite the resident to the next Council meeting to present his concerns formally.

FS

iv. To consider concerns raised by Wentbridge residents

Noted concerns in respect of speeding, signage and bridge weight restrictions.

RESOLVED to carry over to the next meeting.

v. To note query regarding play equipment

RESOLVED to forward query to Councillor P. Stainer for response.

FS

vi. To consider possible alternative road calming measure

Noted a possible road calming measure for Darrington, to place gates at each entrance to the village.

RESOLVED to consider this further on receipt of additional infrastructure levy income and upon receipt of speed survey data.

vii. To consider purchase of compost bins

RESOLVED to purchase 2 compost bins and, upon receipt of approval to store the bins near Tithe Barn, install accordingly.

FS

6. Finance

To note payments made during July 2021

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
15.7.21	26-2122	Cheque 872	JRB Enterprise Ltd	Dog Bin Stations	794.40	132.40
15.7.21	27-2122	Cheque 873	D Dyas	Gardening/maintenance	256.00	-
15.7.21	28-2122	Cheque 874	Pink Spaghetti	Preparation of minutes	150.00	-
15.7.21	29-2122	Cheque 875	Wakefield Council	Annual Grounds Maintenance Contract	1,182.19	197.03
15.7.21	30-2122	Direct Debit	Public Works Loan	Loan payment	1,104.17	-
Total expenditure					3,486.76	329.43

Noted no income received during July and closing balance on 31 July 2021 of £27 891.22.

To note payments made during August 2021

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
12.8.21	31-2122	Cheque 876	Pink Spaghetti	Preparation of minutes	180.00	-
12.8.21	32-2122	Cheque 877	PM Stainer	Postage stamps	10.20	-
12.8.21	33-2122	Cheque 878	M Britton	Materials for Notice Board restoration	11.38	1.90
12.8.21	34-2122	Cheque 879	D Dyas	Gardening/maintenance	272.00	-
TOTAL					473.58	1.90

To approve payments for September 2021

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
09.9.21	35-2122	Cheque 880	Richard Hirst	Poop Dog Signs	33.32	6.66
09.9.21	36-2122	Cheque 881	D Dyas	Gardening/maintenance	192.00	-
09.9.21	37-2122	Cheque 882	PKF Littlejohn LLP	Annual Audit Assurance Review	240.00	40.00
09.9.21	38-2122	Cheque 883	Yorkshire Local Councils	Induction Training Webinar	36.80	-
TOTAL					502.12	46.66

Noted successful conclusion of external audit and compliant findings, as well as thanks to Councillor P. Stainer for his effort in this respect.

Noted no income during August and closing balance on 31 August 2021 of £27 417.64.

RESOLVED to settle all above accounts with immediate effect.

RESOLVED to follow up with Darrington Primary School regarding the uncashed cheque of £1 000.

AT

7. Planning Matters

To consider planning applications received

Darrington Parish Council considered the under-mentioned applications, received from Wakefield Council and reached the decision shown:

CYC Reference	Address/Description	Darrington Parish Council Decision
???	2 Park Close – Garden room to rear of house	No objection to the planning application.
???	23 Southern Croft – T1, T2 and T3 sycamore trees to be reduced	No decision required.
2101/969	6 Wentworth Park Rise – 1 st floor extension to balcony	RESOLVED to object based on a) non-compliance with required planning application protocols (no public notification), b) loss of privacy for surrounding properties, c) inadequate detail provided in the application and d) loss of service access.
???	7 Ash Grove – 1 st floor extension	No objection to the planning application.
???	3 Illuminated signs on land at Trinity Farm	No decision required.
???	2 Thorntree Close	No decision required.

AT

RESOLVED to send a letter to the surrounding parish councils to request that they collectively engage regarding planning applications within the respective parishes.

AT

8. Reports – School, Police, Gardening Club, Village Field, Newsletter

To consider school report

Nothing to report.

To consider police report

Noted that discussions were being held with the Area Commander regarding lack of police visibility in the area.

RESOLVED to keep Council updated as to progress with the discussions. DJ

RESOLVED to also discuss the matter with the residents that had attended the meeting and are both service police officers. VS

To consider gardening club report

Noted a successful meeting, with thanks to VS and LT for their attendance and participation.

To consider village field report

Noted resignation of the Chairman and Treasurer of the Feast and Fayre Committee.

RESOLVED to propose the bonfire once again to the Village Field Committee. PS

To consider the newsletter report

RESOLVED to contact residents for content for the newsletter and to publish the next newsletter in October. VS

9. Parish Council Law and Governance requirements

To consider YLCA clerk training feedback

RESOLVED that the Darrington Parish Council would not be employing Mrs J. Jones as its Council Clerk, but rather that the relationship was of a contractual nature, where Mrs Jones is contracted to perform certain administration functions on behalf of the Council.

RESOLVED further that Councillor F. Smith had been appointed as the Council's Proper Officer.

Noted the correct protocol for calling meetings, as well as the correct preparation of the resident notice, meeting summons, agenda and minutes.

RESOLVED to update the meeting protocols and documentation to comply with regulations. JJo

RESOLVED further to include an invitation on the resident notice to request a hard copy of the full agenda for those residents that do not have access to the Darrington Parish Council website. JJo

RESOLVED to prepare a contract for approval by the Council at the next meeting and to include an agenda item in respect of compliance at future ordinary meetings. **JJo**

RESOLVED to engage regarding ongoing compliance efforts. **JJo/LT**

RESOLVED to provide Mrs J. Jones with the log in details for YLCA's website for her to obtain the relevant documents and protocols for presenting to the Council. **LT**

RESOLVED to include discussion regarding possible outsourcing of the Responsible Financial Officer role at the next meeting and to obtain clarification in respect of the correct allowable precept amount per resident from YLCA. **JJo**

10. Queen's Jubilee

To consider preparations for the Queen's Jubilee

RESOLVED to carry over to the next meeting.

11. Wentbridge Residents' Concerns

To consider concerns raised by Wentbridge residents

RESOLVED to carry over to the next meeting.

12. Minor Items

To consider a gift for the departing village shop owners

Noted that the village shop was due to close at the end of August 2021.

RESOLVED to purchase a gift for the departing shop owners and to send a letter thanking them for their involvement in the village. **VS**

RESOLVED to send possible gift suggestions to Councillor V. Stones. **ALL**

To consider cutting back of overgrowth near Tithe Barn

RESOLVED to instruct Nick Dyas (gardener) to cut back overgrowth near Tithe Barn at end of September. **LT**

13. Date of Next Meeting

It was **RESOLVED** that the next ordinary meeting of Darrington Parish Council would be Thursday 14 October 2021 at 7pm at Darrington Reading Rooms.