

Darrington Parish Council

Ordinary Meeting to be held on **THURSDAY, 9 DECEMBER 2021** at 19H00 at Darrington Reading Rooms

Chairman: Michael Britton Email: britton1955@btinternet.com

Vice Chair: Fiona Smith Email: vicechair@darrington.org.uk

Clerk Email: clerk@darrington.org.uk

AGENDA

There will be a public forum at the beginning of the meeting, commencing at 19h00.
(Members of the public must adhere to the rules set by the council for this session)

1. Reminder by the Chairman of the Council's expectations for the visual recording of this meeting
2. Public Forum
3. To receive apologies and approve reasons for absence
 - 3.1 To receive resignation of Councillor F. Smith as Councillor and Proper Officer
4. To receive declarations of interest and applications for dispensation
 - 4.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 4.2 To receive, consider and decide upon any applications for dispensation
5. To confirm the minutes of the ordinary meeting held on 11 November 2021 as a true and correct record
6. To receive information on the following ongoing issues and decide further action where necessary:
 - 6.1 To receive confirmation of receipt of original signed minutes by Councillor P. Stainer (JJo)
 - 6.2 To receive feedback regarding receipt of speed surveys from Councillor F. Smith (VS)
 - 6.3 To receive feedback in respect of ordering and arranging delivery of limestone chippings (LT)
 - 6.4 To receive feedback regarding obtaining of approval for placement of limestone chippings (MB)
 - 6.5 To receive confirmation of provision of service provider to chop down and chip trees (AT)
 - 6.6 To receive confirmation of notification to YLCA regarding attendance at Wakefield branch meeting (JJo)
 - 6.7 To receive feedback of provision of Chairman's report to Councillor V. Stones for inclusion in newsletter (MB)
 - 6.8 To receive feedback from investigation of options for employment of a Parish Council clerk and Responsible Financial Officer (RFO) (JJo)
 - 6.9 To receive feedback in respect of delivery of Christmas trees (VS)
 - 6.10 To receive feedback in respect of putting up of Christmas lights (MB)
 - 6.11 To receive confirmation of provision of correspondence relating to village streetlights responsibility (AT)
 - 6.12 To receive feedback in respect of engagement with Nick Dyas regarding maintenance of Tithe Barn during winter period (JJ)
 - 6.13 To receive confirmation of lodging of objection to planning application 21/02089/FUL (AT)
 - 6.14 To receive feedback regarding planning for Christmas coffee morning on 16/12/2021 (VS)
 - 6.15 To receive confirmation that Council Filming Policy has been published on the website (LT)
 - 6.16 To consider and review Publication Scheme (on appointment of new Proper Officer) (LT)
 - 6.17 To receive feedback in respect of request to Councillor T. Hames regarding yellow notices for Darrington Parish (VS)
7. To consider and decide upon planning for the Queen's Jubilee

8. To consider the following new Correspondence received and decide action where necessary:
 - 8.1 To consider action in respect of planned Community Governance Review by Wakefield Council
 - 8.2 To consider finance-related training to be provided by YLCA during 2022
 - 8.3 To note YLCA communication regarding Council meetings and face coverings
 - 8.4 To note correspondence received after publication of agenda

9. Financial matters:
 - 9.1 To approve accounts for payment

 - 9.2 To note the following payments previously authorised:
 - 9.2.1 A Jackson (gardening/maintenance – purchase of plants) - £76.50
 - 9.2.2 V Stones (farewell gift for departing shop owner) - £8.00
 - 9.2.3 F Smith (collapsible trolley for emptying poo bins) - £20.00
 - 9.2.4 Pink Spaghetti (preparation of minutes and clerk duties) – £326.40
 - 9.2.5 D Dyas (gardening/maintenance) - £208.00
 - 9.2.6 First Impressions (Winter flower beds and planters) - £1,340.40

 - 9.3 To receive a bank reconciliation and budget comparison to 30 November 2021

10. To consider and decide upon the following planning applications:
 - 10.1 15 Beech Crescent – Single storey extension to rear of the property

11. To receive the following planning decisions / information:
 - 11.1 None received

12. To receive information on the following monthly items and decide further action where necessary:
 - 12.1 School
 - 12.2 Police
 - 12.3 Gardening Club
 - 12.4 Village Field
 - 12.5 Newsletter

13. Governance matters:
 - 13.1 To nominate and appoint new Proper Officer
 - 13.2 To consider and decide upon adoption of General Privacy Notice
 - 13.3 To consider and decide upon Privacy Notice for Employees, Councillors and Staff
 - 13.4 To consider and decide upon proposal for overall review of all processes and procedures during December 2022

14. Matters requested by councillors:
 - 14.1 None received

15. To notify the clerk of matters for inclusion on the agenda of the next meeting

16. To confirm the date of the next meeting as Thursday 13 January 2022.