

Minutes of the ordinary meeting of Darrington Parish Council Meeting held Thursday 14 April 2022 at DARRINGTON READING ROOMS, PHILIP'S LANE, DARRINGTON, PONTEFRACT WF8 3BH

Present:

Councillor M. Britton (MB) (Chairman), Councillor P. Stainer (PS), Councillor A Tagger (AT),
Councillor V. Stones (VS), Councillor L. Thompson, Mrs J. Jones (JJo)

In Attendance

Councillor D. Jones (DJ), Councillor G. Ayre (GA), Councillor T. Hames (TH), 8 residents

Action

1. Visual Recording of Meeting

NOTED the Council's expectations for the visual recording of the meeting and published, updated Government COVID regulations.

2. Public Forum

2.1 **NOTED** concerns raised by a resident in respect of the incomplete state of, and lack of maintenance of, the Darrington Cemetery, a privately owned and managed cemetery.

RESOLVED that this issue be tabled as an agenda item for the next meeting.

JJo

2.2 **NOTED** and agreed with, concerns raised by a resident regarding the proposed expansion of the A1 through several sections of Pontefract.

RESOLVED to closely monitor the situation on an ongoing basis.

3. Apologies

To note apologies and approve reasons for absence

NOTED no apologies received.

4. Declarations of Interest

4.1 To note any declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

No further declarations made.

4.2 To receive, consider and decide upon any applications for dispensation

None received.

5. Minutes of Previous Meeting

To Approve minutes of the ordinary meeting of Darrington Parish Council held on 10 March 2022

RESOLVED to **APPROVE** said minutes as a true and accurate record of the ordinary meeting held on 10 March 2022, subject to correction under item 8 (Finance Matters) - cheque 67-2122 payable to Pink Spaghetti for clerk duties and not for materials for Christmas tree erection.

6. To receive information on the following ongoing issues:

6.1 To receive feedback in respect of the provision of a final copy of the previous meeting's minutes to Councillor M. Britton

RESOLVED that no further action is required.

6.2 To receive feedback regarding the process for the inclusion of new councillors to the council.

RESOLVED to discuss under Governance.

6.3 To receive feedback in respect of adding Councillors L. Thompson and V. Stones as authorised signatories on the Parish Council bank account

NOTED that this had not yet taken place and would be undertaken in the coming weeks.

PS/LT

6.4 To receive feedback regarding the updating of the OneDrive folder

NOTED that all files had been removed from Fiona's Smith's OneDrive folder and was in the process of being moved to the Council's OneDrive folder.

JJo

6.5 To receive feedback in respect of the YLCA social media health check offer

RESOLVED that no further action is required.

6.6 To receive feedback regarding the request to the dustbin cleaners to clean the village benches

NOTED that the dustbin cleaners had agreed to clean the village benches on an ongoing basis and **RESOLVED** to query the approximate charge to be billed to the Council for this service.

VS

6.7 To receive feedback confirming signing of the updated ground maintenance Service Level Agreement from Wakefield Council

RESOLVED that no further action is required.

6.8 To receive feedback regarding the attempt to claim the amount paid for the re-connection of the defibrillator power supply for Wakefield Council

NOTED that this was ongoing and **RESOLVED** to provide feedback at the next meeting.

JJo

6.9 To receive feedback in respect of the establishment of a permanent signpost structure near Darrington Hotel

RESOLVED that this was ongoing, and no further action is required from the Council.

6.10 To receive feedback regarding engagement with the prospective tree guard / plaque service provider

NOTED that the tree guard was currently being manufactured and would be installed in due course.

RESOLVED to provide feedback at the next meeting.

VS

6.11 To receive feedback in respect of maintenance of the website and Facebook page

NOTED that Mrs Jones had obtained access to the website and Facebook page, and that updates were ongoing on both platforms.

RESOLVED to approve the refresh of both platforms.

JJo

6.12 To receive confirmation of the purchase of a get-well gift and card

NOTED that this matter was ongoing and would be finalised in due course.

JJo

6.13 To receive feedback regarding participation in Wakefield Council Housing Plan

RESOLVED that no further action is required.

7. To consider new correspondence received and decide action where necessary

7.1 E-petition regarding proposed new developments in Carleton

NOTED the invitation from Jane Hough to submit objections to proposed new developments in Carleton.

RESOLVED to place the invitation on the website and Facebook page inviting Darrington residents to also participate, as well as to submit an objection on behalf of the Parish Council.

JJo

7.2 Wakefield District Local Plan 2036 – Pre-main modifications consultation

NOTED correspondence received from Wakefield Council and **RESOLVED** that no further action is required.

7.3 Community Governance Review Report

NOTED the report received including the proposed removal of a portion of Wentbridge (North of the River Went) from Darrington Parish.

RESOLVED to include reference to the proposal in the next village newsletter, advising VS/LT Wentbridge residents of the proposal and inviting comments in this respect.

7.4 Membership renewal to YLCA

RESOLVED to approve renewal of the Council's annual YLCA membership and payment of the annual fee.

7.5 NALC Smaller Councils Committee Letter

NOTED correspondence received and **RESOLVED** that no further action is required.

7.6 Wakefield Planning Consultation Ref 21/03044/OUT (Trunk Road Service Area near Darrington Services (A1 Southbound))

NOTED correspondence received and **RESOLVED** that no further action is required.

8. Finance

8.1 To approve accounts for payment during April 2022

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
14.04.22	01-2223	Cheque 920	First Impressions	Summer hanging baskets, beds, planters	£3,322.37	£553.73
14.04.22	02-2223	Cheque 921	Vertigo Limited	Oak tree for Platinum Jubilee celebration	£128.00	£21.33
14.04.22	03-2223	Cheque 922	Joanne Jones	Clerk duties for February 2022	£300.00	£0.00
14.04.22	04-2223	Cheque 923	Joanne Jones	Clerk duties for March 2022	£300.00	£0.00
14.04.22	05-2223	Cheque 924	PCC of Darrington	Maintenance of Village Clock	£104.00	£0.00
14.04.22	06-2223	Cheque 925	PCC of Darrington	Hire of Darrington Reading Rooms	£112.00	£0.00
14.04.22	07-2223	Cheque 926	Yorkshire Local Council	YLCA membership	£448.00	£0.00
14.04.22	08-2223	Cheque 927	D Dyas	Gardening/maintenance	£96.00	£0.00
14.04.22	09-2223	Cheque 928	Mr Thomas M West	darrington.org.uk address and webspace	£55.00	£0.00
14.04.22	10-2223	Cheque 9209	Stig Olaf Blacksmith	Tree guard for Platinum Jubilee tree	£794.00	£0.00
				TOTAL	£5,659.37	£575.06

8.2 To note payments authorised for payment during March 2022

Date Approved	Item	Payment Method	Payee	Reason	Amount	VAT
10.03.22	68-2122	Cheque 914	Community Heartbeat Tr	Annual Support Cost Year 5 - VAT	£27.00	£0.00
10.03.22	69-2122	Cheque 915	Michael Flaherty	Electricity for Christmas lights	£20.00	£0.00
10.03.22	70-2122	Cheque 916	Avril Jackson	Gardening/maintenance. Plants	£19.26	
10.03.22	71-2122	Cheque 917	PM Stainer	Printer ink	£13.00	
10.03.22	73-2122	Cheque 919	JJ Electrical Solutions Ltd	Electrical work on defibrillator	£72.00	£12.00
				TOTAL	£151.26	£12.00

NOTED no income during March and closing balance on 31 March 2022 of £20,633.40.

Further **NOTED** the end-of-year report prepared by Councillor P. Stainer.

RESOLVED to settle all above accounts with immediate effect.

Further **RESOLVED** to withhold purchase of doo poo bags for the bins until a decision is made by **JJo** the new Council in this respect, and to raise this as an agenda item at the next meeting.

RESOLVED to engage with Councillor G. Ayre in respect of the remaining dog poo bin in Tithe **JJo** Barn, to arrange for the clearing thereof.

8.3 To receive a bank reconciliation and budget comparison to 31 March 2022

RESOLVED further to approve the bank reconciliation statement to 31 March 2022 and full year forecast to the end of the financial year.

9. To consider planning applications received

9.1 Darrington Parish Council **CONSIDERED** the under-mentioned applications, received from Wakefield Council and reached the decision shown:

CYC Reference	Address/Description	Darrington Parish Council Decision
22/00487/FUL	Monedula Estcourt Road – Single storey extension and porch to front	No objection

10. To receive information on finalised planning applications

10.1 Darrington Parish Council **NOTED** the under-mentioned application decisions made by Wakefield Council:

CYC Reference	Address/Description	Wakefield Council Decision
21/02878/FUL	Pontefract Rugby Football Club Moor Lane – Installation of 4 lighting masts each with 3 LED floodlights	Application approved

11. **Reports – School, Police, Gardening Club, Village Field, Newsletter**

11.1 To consider school report

NOTED the update in respect of the school garden project for the Queen’s Platinum Jubilee.

11.2 To consider police report

NOTED the updated crime figures received.

11.3 To consider gardening club report

NOTED a productive meeting held the previous evening and the Garden Club’s plans for the Queen’s Platinum Jubilee and **RESOLVED** to add as an agenda item for the following meeting. **JJo**

11.4 To consider village field report

NOTED nothing to report.

11.5 To consider the newsletter report

NOTED that the newsletter would be distributed within weeks after the meeting.

12. Governance matters

12.1 To consider requirements and process for co-opting councillors to the council

NOTED proposed process for co-opting councillors to the council and **RESOLVED** that the required protocol had already been undertaken.

NOTED that there had been 7 applications received from eligible residents to join the Council and **RESOLVED** that as there had been no requests submitted for an election to be held, a vote should be undertaken in accordance with the existing Standing Orders, to co-opt these applicants onto the Council.

RESOLVED that the following applicants would be co-opted onto the Council with immediate effect:

- Fiona Kay Gray
- John Morley Cox
- Patricia Anne Hirst
- Peter Batty
- Robert Anthony Finn
- Sophie Morgan

NOTED receipt of a completed Register of Member's Financial & Other Interests as well as a completed Declaration of Acceptance of Office from each of the co-opted councillors and **RESOLVED** that the required documentation be emailed to the co-opted councillors. **JJo**

13. Matters requested by Councillors

13.1 Update on preparations for Queen's Jubilee

NOTED discussions held earlier in the meeting and no further action is required.

13.2 Residents' questions regarding Orchard Lane

NOTED queries raised by residents in respect of the maintenance of Orchard Lane and **RESOLVED** to find out who is responsible for this and to provide feedback. **MB**

13.3 Recent demolition of road sign and traffic bollard on Marlpit Lane

NOTED request by a resident for Wakefield Council to repair the road sign and traffic bollard that had been demolished.

RESOLVED to request Councillor G. Ayre to invite the person responsible for road maintenance at Wakefield Council to the next meeting. **JJo**

14. Matters for inclusion on the agenda for the next meeting

- Maintenance of the Darrington Cemetery
- Ongoing purchase of doo poo bags
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15. Date of Next Meeting

It was **RESOLVED** that the next meeting of Darrington Parish Council would be the Annual General Meeting and would be held on Thursday 12 May 2022 at 7pm at Darrington Reading Rooms.

Meeting closed at 20h57.