

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

E-mail: clerk@darrington.org.uk
Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 10 November 2022 commencing at 7pm at the Reading Rooms, Darrington.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively please contact the Clerk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
4 November 2022

Darrington Parish Council

Ordinary Meeting to be held on **THURSDAY, 10 November 2022** at 19h00 at Darrington Reading Rooms

Chairman: Linda Thompson | Email: chair@darrington.org.uk

Vice Chair: John Cox | Email: vice-chair@darrington.org.uk

Clerk Email: clerk@darrington.org.uk

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 13 October 2022 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To discuss ongoing road maintenance issues with Gary Blenkinsop (Wakefield MDC Service Director)
 - 4.2 To arrange councillor training through YLCA for all councillors (LT)
 - 4.3 To coordinate RFO training date with YLCA (JJ)
 - 4.4 To investigate and provide feedback on the legal ownership and status of Darrington Cemetery (SM/MW)
 - 4.5 To advise YLCA that Cllr L. Thompson and Cllr J. Cox will attend the October branch meeting (JJ)
 - 4.6 To give access to Google Drive to all councillors (JJ)
 - 4.7 To engage the service provider in respect of access issues for the Chair, Vice Chair and Clerk mailboxes (JJ)
 - 4.8 To prepare and distribute a "Rules of Engagement" summary for the Parish Council WhatsApp group (JJ)
 - 4.9 To engage with the complainant regarding the pig slurry stench complaint (PB)
 - 4.10 To publish the hidden page regarding the pig farm on the website (JJ)
 - 4.11 To notify First Impressions of the approval of the quotation for summer baskets (JJ)
 - 4.12 To revert to the Gardening Club in respect of any decisions required to raise the planter in front of the Gardening Club sign (LT)
 - 4.13 To send photos of the (now cut down) nightshade to individuals that may be able to identify if it is nightshade (LT/SM)
 - 4.14 To respond to Wakefield Council confirming the Council's approval and support of the School Streets trial (JC)
 - 4.15 To formalise and approve the service contract with Mrs J. Jones and Mr N. Dyas (JJ)
 - 4.16 To distribute a list of areas in the village which N. Dyas currently maintains (LT)
 - 4.17 To report back on the outcome of the investigation to determine the land ownership areas in the village which are maintained by the Council (SM/TH/RF)
 - 4.18 To distribute the Wakefield MDC Highways Servicing Contract to the Council (JJ)

- 4.19 To report back on the outcome of the investigation into the feasibility of erecting a flagpole (Resident)
 - 4.20 To report back on the outcome of the investigation into the feasibility and costs of repairing the flagpole on the church, as well as the practicalities surrounding maintenance and servicing of the flagpole (SM)
 - 4.21 To respond to the invitation to illustrate a Parish map for Darrington Parish with a request for more information and an expression of interest (JJ)
 - 4.22 To object to planning application 22/01007/FUL (Westlands, Estcourt Road) (JC)
 - 4.23 To object to planning application 22/01918/FUL (Ingle Nook Lodge, Valley Road) (RF)
 - 4.24 To submit a proposal for the consideration of an SLA for resident query response times and email autoreplies (SM)
 - 4.25 To arrange for the collection of the remaining pebbles required for the Tithe Barn car park (PB)
 - 4.26 To submit a request to the church to arrange for improved lighting on the stairs leading up to the Reading Rooms (LT)
 - 4.27 To object to planning application 22/019831/FUL (Delph House) (RF)
 - 4.28 To submit a formal request to the church for confirmation of acceptance of the proposal to prune the large tree in the Tithe Barn (LT)
5. To consider the following new Correspondence received and decide action where necessary:
- 5.1 Invitation to submit comments to Wakefield Council in respect of Wakefield District Local Plan 2036 – Pre-Main Modifications Consultation
 - 5.2 Request for meeting with Wakefield Council regarding Darrington Cemetery
 - 5.3 Repositioning of “School” warning sign and hanging basket on Estcourt Road
6. Financial matters:
- 6.1 To approve accounts for payment (to be tabled at the meeting)
 - 6.1.1 Fiona Smith (Dog poo bin emptying) - £20.00
 - 6.1.2 PontyVA 925 (Admin duties October) - £300.00
 - 6.1.3 Nick Dyas (Gardening/Maintenance) - £128.00
 - 6.1.4 Fiona Gray (Re-imburement for dog poo bags) - £179.40
 - 6.2 To note the following payments previously authorised:
 - 6.2.1 N Dyas (gardening/maintenance – September) - £192.00
 - 6.2.2 PontyVA 925 (clerk duties - September) - £300.00
 - 6.2.3 Tom West (Google Drive and mailboxes set up) - £205.00
 - 6.3 To receive and approve the bank reconciliation to 31 October 2022 and review spend against the budget to 31 October 2022
7. To consider and decide upon the following planning applications:
- 7.1 22/01983/FUL – Delph House (Land to Rear), Estcourt Road, Darrington – Erection of 1 no. detached bungalow
8. To receive the following planning decisions / information:
- 8.1 22/01733/FUL – 19 Estcourt Drive, Darrington – Proposed roof fixed solar panels to rear roof slope – Approved
9. To receive information on the following monthly items and decide further action where necessary:
- 9.1 School
 - 9.2 Police
 - 9.3 Gardening Club
 - 9.4 Village Field
 - 9.5 Newsletter

10. Governance matters:
 - 10.1 To consider and decide upon allocation of Councillor responsibilities
11. Matters requested by councillors:
 - 11.1 To consider and approve the cost of cleaning the village benches (VS)
 - 11.2 To consider and decide upon arrangements for the collection and putting up of the Parish Christmas tree (VS)
 - 11.3 To consider and retrospectively approve the purchase of farewell cards for the now-retired Councillors (VS)
 - 11.4 To note update in respect of the supply of dog waste bags and general upkeep of the waste stations (VS)
 - 11.5 To consider the preparation and publishing of a document in respect of burial grounds in-and-around Darrington (TH)
 - 11.6 To consider arranging a "History of the Village" event for residents (TH)
 - 11.7 To consider and decide upon a communication and engagement plan between the Parish Council and St. Luke's Church (RF)
 - 11.8 To consider and decide upon offer by community members to maintain the flower bed by the Gardening Club sign as a memorial to a deceased loved one (FG)
 - 11.9 To consider and approve the implementation of a "disbursement" agreement for regular payments made in respect of ongoing village expenditure e.g. dog waste bags, Tithe Barn plants, etc (FG)
 - 11.10 To consider and approve the adoption of a gift register (FG)
 - 11.11 To consider concerns raised in respect of speeding through the village (SM)
 - 11.12 To re-consider and approve a £75 donation for refreshments at the Darrington carol singing service (SM)
12. To notify the clerk of matters for inclusion on the agenda of the next meeting
 - 12.1 To consider and decide upon recommendations proposed by the Internal Auditor
 - 12.2 To review the Council Asset Register
 - 12.3 To consider and approve payments to be accounted for as S137 grants
 - 12.4 To consider and adopt a Transparency Policy
 - 12.5 To consider and adopt an Equal Opportunities Policy
 - 12.6 To consider and adopt a Risk Assessment Policy
 - 12.7 To consider and approve a Policy Review Schedule noting the review dates of Council policies
 - 12.8 To approve the appointment of an internal auditor to undertake the year end audit for 2022-23
13. To confirm the date of the next meeting as Thursday 8 December 2022.