

# DARRINGTON PARISH COUNCIL

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## **PUBLIC NOTICE** **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 13 April 2023 commencing at 7pm at the Reading Rooms, Darrington.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at [www.darrington.org.uk/meetings](http://www.darrington.org.uk/meetings). Alternatively, please contact the for a hard copy prior to the meeting.



Councillor Vera Stones  
Proper Officer  
8 April 2023

# MEETING AGENDA

## **PUBLIC OPEN FORUM:**

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
  - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
  - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 9 March 2023 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
  - 4.1 To provide feedback on the repair of the village notice boards (TH)
  - 4.2 To publish the sale of the air crash anniversary CDs on the website (JJ)
  - 4.3 To investigate whether the maps pertaining to the allocation of responsibility for maintenance of the village grass verges can be published on the website (JJ/TH)
  - 4.4 To install the benches and dog waste stations at the agreed locations (PB)
  - 4.5 To arrange the 1940's Coronation Event (TH)
  - 4.6 To advertise the 1940's Coronation Event on the notice boards and social media (JJ/TH)
  - 4.7 To arrange a bring-your-own-picnic Coronation Games Day (LT/VS)
  - 4.8 To liaise with the Village Field Committee in respect of the Games Day (VS)
  - 4.9 To liaise with the residents of Wentbridge to discuss and agree next steps (JC/MW)
  - 4.10 To return the signed Ground Maintenance SLA to Wakefield Council (JJ)
  - 4.11 To investigate whether a "tourist" sign could be erected for the church highlighting that it is a 12<sup>th</sup> century church (LT)
  - 4.12 To investigate whether the Council-owned lawnmower can be "donated" to Wilson Farm (TH)
  - 4.13 To publish the Risk Assessment Policy on the website (JJ)
  - 4.14 To coordinate completion of the required risk assessments with the rest of the councillors (TH)
  - 4.15 To consider and adopt a Disbursement Policy and Agreement
  - 4.16 To consider and adopt a Gift Register
5. To consider the following new Correspondence received and decide action where necessary:
  - 5.1 Resident correspondence in respect of chopped tree and bushes planted at bottom of Wentworth Park Rise
  - 5.2 Resident correspondence in respect of planning application 21/01969/S7301 – 6 Wentworth Park Rise
  - 5.3 Resident objection in respect of planning application 21/01969/S7301 – 6 Wentworth Park Rise
  - 5.4 Resident request for support for isolated residents visiting coffee mornings at nearby villages
  - 5.5 Resident complaint in respect of insufficiently restrained/fenced German Shepherd
6. Financial matters:
  - 6.1 To approve accounts for payment
    - 6.1.1 N. Dyas – Gardening Services - £288.00
    - 6.1.2 PontyVA 925 – Social Media and Website Services - £300.00
    - 6.1.3 YLCA – Annual Membership Fee - £451.00

- 6.2 To note the following payments previously authorised:
  - 6.2.1 YLCA – Risk Assessment Training - £25.00
  - 6.2.2 PontyVA 925 – Social Media/Website Services 03.2023 - £300.00
  - 6.2.3 N. Dias – Gardening Services - £320.00
  - 6.2.4 Fiona Gray – Repayment JRB Ents Dog poo bags - £161.10
  - 6.2.5 YLCA – 10x Good Councillor Guides - £43.10
- 6.3 To receive and approve the bank reconciliation to 31 March 2023 and review spend against the budget to 31 March 2023
- 6.4 To note commentary in respect of the impact of the precept increase on council taxes
7. To consider and decide upon the following planning applications:
  - 7.1 23/00437/FUL – 6 New Row - Dropped kerb. Driveway and parking for two cars. Installation of EV charging points. Demolition of existing stone wall and front gate
8. To receive the following planning decisions / information:
  - 8.1 No decisions published
9. To receive information on the following monthly items and decide further action where necessary:
  - 9.1 School
  - 9.2 Police
  - 9.3 Gardening Club
  - 9.4 Village Field
  - 9.5 Newsletter
  - 9.6 Church
  - 9.7 YLCA Branch Meeting
10. Governance matters:
  - 10.1 To review the updated Council Asset Register
  - 10.2 To consider and adopt a Documentation Retention Policy
  - 10.3 To consider and adopt a Social Media Policy
  - 10.4 To consider and adopt a Website Management Policy
11. Matters requested by councillors:
  - 11.1 To receive an update in respect of the Community Infrastructure Levy (VS)
  - 11.2 To consider and decide upon a request for the implementation of restricted parking (double yellow lines) at the bottom of Philips Lane (VS)
  - 11.3 To consider and decide upon a request for Councillor V. Stones and resident Ruth Cane to compile and maintain a contact list of vulnerable residents in Darrington (VS)
  - 11.4 To consider and approve completed risk assessments (TH)
  - 11.5 To consider and decide upon proposals for risk assessment action plan and/or asset maintenance plan (TH)
12. To notify the clerk of matters for inclusion on the agenda of the next meeting
13. To confirm the date of the next meeting as Thursday 11 May 2023