

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

E-mail: clerk@darrington.org.uk
Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Ordinary Meeting will take place on Thursday 12 October 2023 commencing at 7pm at the Reading Rooms, Darrington.

The first 15 minutes of the meeting is open to the press and members of the public, to put questions or raise concerns regarding matters on this agenda or for future consideration. A member of the public is limited to three (3) minutes of speaking time during the open forum and is requested to refrain from speaking or participating in the Council meeting once the open forum has closed and the formal council meeting has commenced. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively, please contact the Council at clerk@darrington.org.uk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
8 October 2023

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 14 September 2023 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To notify Wakefield Council of the declared vacancy (JJ)
 - 4.2 To install the benches and dog waste stations at the agreed locations (PB)
 - 4.3 To prepare a volunteer register for approval by the Council (JJ)
 - 4.4 To engage with Wakefield Council in respect of making the junction of Valley Road and Havercroft Lane safer (TH)
 - 4.5 To respond to the resident requesting the Council to investigate the possibility of putting up acoustic barrier fencing along the A1 (JJ)
 - 4.6 To sample the digital newsletter with the Council (JJ)
 - 4.7 To provide a list of the residents who have not received the newsletter via email, to Ms J. Jones, who in turn will test these email addresses to verify if they are correct (VS/JJ)
 - 4.8 To update the Parish Council website to be more accessible and relevant (JJ)
 - 4.9 To present a logo idea and decide upon a suitable Parish Council logo for the Council (ALL)
 - 4.10 To investigate the options to repairing or replacing the Darrington Plane Crash Memorial Plaque, with requisite costs for each alternative (JC)
 - 4.11 To ask Yorkshire Air Ambulance to complete and submit a S137 application for payment of the approved grant (JJ)
 - 4.12 To forward the resident complaint in respect of the village field to the Village Field Trust (JJ)
 - 4.13 To engage with the Gardening Club to gain support for teaching the children to plan and maintain a school garden (LD)
 - 4.14 To submit the completed Declaration of Interest forms to Wakefield Council (JJ)
 - 4.15 To follow up with the Royal British Legion in respect of a representative attending the Memorial Service (JC)
 - 4.16 To investigate venue options to facilitate HSBC presenting to vulnerable residents in Darrington (LD)
 - 4.17 To engage with Age UK regarding their support to the vulnerable and elderly in Darrington and whether they could attend the HSBC presentation (LD)
 - 4.18 To provide Cllr L. Dale with the contact details of one of the residents that are currently involved with Age UK (VS)
 - 4.19 To engage with the school PTFA regarding supporting the Christmas Carols in the Tithe Barn event by purchasing and contributing refreshments for the event (LD)
 - 4.20 To prepare the holes in the ground required for the relocation of the Tithe Barn notice board (PB)
 - 4.21 To add the Tithe Barn notice board to the asset register (FG)
 - 4.22 To contact Wakefield Council in respect of its grass-cutting obligations for Darrington (LT)
 - 4.23 To forward all planning lists received to Cllr J. Cox (JJ)
 - 4.24 To prepare a planning register of applications received in the past 12 months (JJ)

- 4.25 To receive an update on the village field firework display (KW)
 - 4.26 To instruct the service provider to commence with the installation of new cables and a lockable enclosure, in preparation for putting up of the Christmas lights (VS)
 - 4.27 To engage with the named resident regarding planting of the winter planters (FG)
 - 4.28 To look into sponsoring some of the cost of the Christmas tree lighting (PB)
 - 4.29 To advise First Impressions that they will be erecting the Christmas tree lighting in lieu of the winter planters for 2023 (VS)
 - 4.30 To include an item in the newsletter regarding the dog waste stations (FG/VS)
5. To consider the following new Correspondence received and decide action where necessary:
- 5.1 Winter Service – Salt Provision for Parish and Town Councils
 - 5.2 YLCA Training Programme – October 2023 to December 2023
6. Financial matters:
- 6.1 To approve the following accounts for payment in October 2023
 - 6.1.1 N. Dyas – Gardening / maintenance (September) - £256.00
 - 6.1.2 PontyVA 925 – Social media / website / residents (September) - £330.00
 - 6.1.3 Fiona Gray – Re-imburse – Gift – Internal Auditor - £100.00
 - 6.2 To note the following payments previously authorised for September 2023:
 - 6.2.1 N. Dyas – Gardening / maintenance (August) - £256.00
 - 6.2.2 PontyVA 925 – Social media / website / residents (August) - £330.00
 - 6.3 To receive and approve the bank reconciliation to 30 September 2023 and review spend against the budget to 30 September 2023.
7. To consider and decide upon the following planning applications:
- 7.1 [23/01796/FUL](#) – Welcome Break, Great North Road (A1) – Installation of a detached food-to-go building (Greggs Pod) and other associated minor site alterations
8. To receive the following planning decisions
- 8.1 None received
9. To receive information on the following monthly items and decide further action where necessary:
- 9.1 School
 - 9.2 Police
 - 9.3 Gardening Club
 - 9.4 Village Field
 - 9.5 Newsletter
 - 9.6 Church
 - 9.7 YLCA Branch Meeting
10. Governance matters:
- 10.1 To consider and approve planning register
 - 10.2 To review and decide upon any amendments to the Co-Option Procedure
11. Matters requested by councillors:
- 11.1 To consider and decide upon setting up of motor bike barriers on Back Lane (PB)
 - 11.2 To consider and decide upon ongoing maintenance of the Gardening Club flower bed (FG)

11.3 To consider and decide upon preferable ways in which to best engage with resident complaints and queries (JJ)

12. To notify the clerk of matters for inclusion on the agenda of the next meeting

13. To confirm the date of the next meeting as Thursday 9 November 2023