

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

E-mail: clerk@darrington.org.uk
Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Ordinary Meeting will take place on Thursday 14 December 2023 commencing at 7pm at the Reading Rooms, Darrington.

The first 15 minutes of the meeting is open to the press and members of the public, to put questions or raise concerns regarding matters on this agenda or for future consideration. A member of the public is limited to three (3) minutes of speaking time during the open forum and is requested to refrain from speaking or participating in the Council meeting once the open forum has closed and the formal council meeting has commenced. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively, please contact the Council at clerk@darrington.org.uk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
10 December 2023

Darrington Parish Council

Ordinary Meeting of the Council to be held on **THURSDAY, 14 December 2023** at 7pm,
at Darrington Reading Rooms

Chairman: Linda Thompson | Email: chair@darrington.org.uk

Vice Chair: John Cox | Email: vice-chair@darrington.org.uk

Clerk Email: clerk@darrington.org.uk

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the ordinary meeting held on 9 November 2023 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To notify Wakefield Council of the co-option of Cllr D. Burns onto the Council (JJ)
 - 4.2 To engage with Cllr P. Batty in respect of the installation of the 2 village benches and the remaining dog waste stations (LD/PB)
 - 4.3 To provide an update on Wakefield Council's site visit in respect of making the junction of Valley Road and Havercroft Lane safer (TH)
 - 4.4 To distribute the Parish Council logo to the Council (JJ)
 - 4.5 To provide an update on progress on replacement of the Darrington Plane Crash Memorial Plaque and fundraising efforts to fund the cost of such replacement (JC)
 - 4.6 To engage with the school regarding providing support for planning and maintaining a school garden (LD)
 - 4.7 To arrange the set-up of the Reading Rooms for the Memorial Day event (LT/JC)
 - 4.8 To investigate the creation of a "vulnerable support" flyer for vulnerable residents (LD/JJ)
 - 4.9 To engage with the Village Field Committee to determine their maintenance requirements for the Village Field and to contact Wakefield Council to add these requirements to the maintenance agreement for 2024 (LT)
 - 4.10 To contact National Highways in respect of the cutting of the verges along the A1 slip road (PB)
 - 4.11 To provide an update regarding the sponsoring of the Christmas tree lighting (VS)
 - 4.12 To engage with Cllr T. Hames in respect of the possibility of setting up barriers on Back Lane to reduce the use of the village footpaths by motorbikes (PB)
 - 4.13 To expand on the amount of information regarding the services available in the community on the website (JJ)
 - 4.14 To create a pamphlet which provides answers to frequently asked questions (JJ)
 - 4.15 To provide information on questions that are regularly asked (ALL)
 - 4.16 To advise Wakefield Council of the locations considered to be suitable for public electric vehicle charging infrastructure (JJ)
 - 4.17 To notify First Impressions of the acceptance of the hanging baskets estimate (JJ)

- 4.18 To explore improvement opportunities for the content, branding, and distribution of the newsletter (LD)
 - 4.19 To engage with Wakefield Council to obtain guidance as to how the uneven pavement from Kensworth House to the traffic lights can be rectified (TH)
 - 4.20 To explore whether wood chippings can be sourced cheaply for the Tithe Barn Garden beds (LT)
5. To consider the following new Correspondence received and decide action where necessary:
- 5.1 Resident concern regarding bikers and query regarding barriers on Back Lane
 - 5.2 Resident query regarding neighbourhood watch
6. Financial matters:
- 6.1 To approve the following accounts for payment in December 2023
- 6.1.1 JJ Electrical Solutions Ltd – New armoured cable to Christmas tree bed
 - 6.1.2 Streetmaster – Replacement fixings for 2 benches - £129.60 (excl VAT)
 - 6.1.3 Linda Thompson – Re-imburse for Morrisons – Tithe Barn Carols - £47.81
 - 6.1.4 Linda Thompson – Re-imburse for Makro - Remembrance Sunday - £62.82
 - 6.1.5 Vera Stones – Re-imburse for Aldi – Thank you to Brotherhood - £23.48 (excl VAT)
 - 6.1.6 Vera Stones – Re-imburse for Hungry Horse – Erecting Christmas tree - £19.74 (excl VAT)
 - 6.1.7 PontyVA 925 – social media / website / residents Nov - £330.00
 - 6.1.8 Yorkshire Air Ambulance – Section 137 Grant - £250.00
 - 6.1.9 Nick Dyas – Gardening/maintenance 6hrs Nov - £96.00
- 6.2 To note the following payments made in November 2023:
- 6.2.1 Amanda Brundell – Plants for winter planters - £287.00
 - 6.2.2 Tomlyndon – Website and email maintenance - £168.00
 - 6.2.3 Pontyva925 – Website, social media and residents Oct - £330.00
 - 6.2.4 WMDC – Re-charge for council election May - £139.00
 - 6.2.5 N Dyas – Gardening maintenance Oct - £128.00
 - 6.2.6 V Stones – Gravel for new tree - £11.50
- 6.3 To receive and approve the bank reconciliation to 30 November 2023 and review spend against the budget to 30 November 2023.
- 6.4 To consider and decide upon a third signatory for the release of monthly payments via bank transfer
- 6.5 To consider and decide upon amending the Financial Regulations to provide for a debit card for ad-hoc expenses.
7. To consider and decide upon the following planning applications:
- 7.1 [23/02112/FUL](#) - Hawthorne Cottage, Estcourt Road, Darrington, Pontefract, WF8 3AW - Raising of roof height, first floor extensions to front and rear and rendering of walls
 - 7.2 [23/02173/FUL](#) - 3 Hillcroft Close, Darrington, Pontefract, WF8 3BD - Single storey rear extension, change to front and side elevations and internal alterations throughout
8. To receive the following planning decisions
- 8.1 23/00437/FUL – 6 New Row, Darrington, Pontefract – Dropped kerb. Driveway and parking for two cars. Installation of EV charging points. Demolition of existing stone wall and front gate – Application Refused
9. To receive information on the following monthly items and decide further action where necessary:

- 9.1 School
- 9.2 Police
- 9.3 Gardening Club
- 9.4 Village Field
- 9.5 Newsletter
- 9.6 Church
- 9.7 YLCA Branch Meeting

10. Governance matters:

- 10.1 To consider and approve the Policy Review Schedule for 2024

11. Matters requested by councillors:

- 11.1 To consider and decide upon the overgrown footpath on Bank Wood Road from North Lodge Lane to the North Yorkshire Boundary (FG)
- 11.2 To consider and decide upon whether any action can be taken to reduce pavement obstructions (DB)
- 11.3 To consider and decide upon the creation of a council communication plan (LD)
- 11.4 To consider and decide upon vehicle speed assessment for village (LT)
- 11.5 To note information in respect of the [Consultation on the draft statement of community involvement](#) (LT)

12. To notify the clerk of matters for inclusion on the agenda of the next meeting

13. To confirm the date of the next meeting as Monday 11 January 2024