

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

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Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 9 March 2023 commencing at 7pm at the Reading Rooms, Darrington.

PLEASE NOTE THAT A DISCUSSION WILL BE HELD DURING THE MEETING IN RESPECT OF THE RECENT DECISION IN WAKEFIELD COUNCIL'S COMMUNITY GOVERNANCE REVIEW TO REMOVE WENTBRIDGE FROM DARRINGTON PARISH.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively, please contact the for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
4 March 2023

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 9 February 2023 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To notify Wakefield Council of the resignation of Cllr S. Morgan (JJ)
 - 4.2 To provide Cllr David Jones' contact details to the Village Field Committee (JJ)
 - 4.3 To provide feedback on the repair of the village notice boards (TH)
 - 4.4 To assist in obtaining monthly policing statistics (VS)
 - 4.5 To publish the sale of the air crash anniversary CDs on the website (JJ)
 - 4.6 To appoint the same internal auditor as was used for the previous audit (FG)
 - 4.7 To consider and decide upon a councillor representative to the school (LT)
 - 4.8 To publish the Statement of Internal Control on the website (JJ)
 - 4.9 To publish the Internet Banking Policy on the website (JJ)
 - 4.10 To send an open letter to the stakeholders at Wakefield Council in respect of the Parish Council's objection to the proposed outcome of the Community Governance Review for Wentbridge (JC)
 - 4.11 To place the open letter on the website (JJ)
 - 4.12 To investigate whether the maps pertaining to the allocation of responsibility for maintenance of the village grass verges can be published on the website (JJ/TH)
 - 4.13 To publish notices of the History of Farming in Darrington event on the notice boards, social media and website (TH/JJ)
 - 4.14 To obtain a quotation for the required alterations to the power supply for the Christmas lights (VS)
 - 4.15 To decide upon the installation requirements for each of the benches to be installed (VS)
 - 4.16 To investigate options and make suggestions for the Coronation (ALL)
5. To consider the following new Correspondence received and decide action where necessary:
 - 5.1 Wakefield Community Governance Review response and Community Governance Order
 - 5.2 Wakefield Council Grounds Maintenance SLA 2023/24
6. Financial matters:
 - 6.1 To approve accounts for payment
 - 6.2 To note the following payments previously authorised:
 - 6.2.1 Wix.com – Annual website hosting - £136.80
 - 6.2.2 The Community Heartbeat Trust – Admin Support Cost Year 6 - £162.00

- 6.2.3 M. Flaherty – Electricity Tithe Barn Christmas - £35.00
- 6.2.4 PontyVA 925 – Website & social media service - £300.00
- 6.2.5 PKF Littlejohn – External Auditor AGAR - £288.00
- 6.2.6 JJ Electrical – Reading Rooms lighting – £264.84

6.3 To receive and approve the bank reconciliation to 28 February 2023 and review spend against the budget to 28 February 2023

7. To consider and decide upon the following planning applications:

7.1 No applications published

8. To receive the following planning decisions / information:

8.1 22/01496/FUL – The Loft Tumbling Hill, Carleton – Demolition of existing building and the construction of a detached garage with home office above – Application approved

8.2 22/01853/LBC – Wenthill Farmhouse, Great North Road, Wentbridge – Erection of a single storey rear extension – Application approved

9. To receive information on the following monthly items and decide further action where necessary:

9.1 School

9.2 Police

9.3 Gardening Club

9.4 Village Field

9.5 Newsletter

9.6 Church

10. Governance matters:

10.1 To review the Council Asset Register

10.2 To consider and adopt a Risk Assessment Policy

10.3 To consider and adopt a Disbursement Policy and Agreement

10.4 To consider and adopt a Gift Register

11. Matters requested by councillors:

11.1 To receive feedback from residents in respect of Community Governance Review outcome for Wentbridge

11.2 To consider and decide upon Feast & Fayre stall suggestions

12. To notify the clerk of matters for inclusion on the agenda of the next meeting

12.1 To consider and adopt a Document Retention Policy

12.2 To consider and adopt a Social Media Policy

12.3 To consider and adopt a Website Management Policy

13. To confirm the date of the next meeting as Thursday 13 April 2023