

# DARRINGTON PARISH COUNCIL

Reading Rooms  
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## **PUBLIC NOTICE** **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 9 February 2023 commencing at 7pm at the Reading Rooms, Darrington.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at [www.darrington.org.uk/meetings](http://www.darrington.org.uk/meetings). Alternatively, please contact the for a hard copy prior to the meeting.



Councillor Vera Stones  
Proper Officer  
4 February 2023

# MEETING AGENDA

## **PUBLIC OPEN FORUM:**

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
  - 1.1 To receive the resignation of Cllr S. Morgan and declare a vacancy in respect of the council seat
2. To receive declarations of interest and applications for dispensation
  - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
  - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 12 January 2023 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
  - 4.1 To receive presentation from Darrington Village Field Committee in respect of plans for the village field
  - 4.2 To publish the document in respect of burial grounds in-and-around Darrington in the next newsletter and on the Parish Council website (VS/JJ)
  - 4.3 To organise a public meeting to afford Wentbridge residents the opportunity to become more informed of the implications of the outcome of the Community Governance Review (JC/MW)
  - 4.4 To notify Wentbridge residents of the public meeting by way of preparation and distribution of leaflets (JC/MW)
  - 4.5 To make formal written representation via email to relevant stakeholders at Wakefield Council and to publish such representation as an open letter on the Parish Council website (JS/LT/JJ)
  - 4.6 To provide feedback on the repair of the village notice boards (TH)
  - 4.7 To assist in obtaining monthly policing statistics (VS)
  - 4.8 To publish the adopted Section 137 policy on the Parish Council website (JJ)
  - 4.9 To engage with the required Councillors in respect of the outstanding internal audit action items (JJ/TH/FG)
  - 4.10 To engage with a former councillor in respect of identified air crash anniversary CD's (FG)
  - 4.11 To publish the adopted Transparency Policy on the Parish Council website (JJ)
  - 4.12 To publish the adopted Policy Review Schedule on the Parish Council website (JJ)
  - 4.13 To appoint the same internal auditor as was used for the previous audit (FG)
5. To consider the following new Correspondence received and decide action where necessary:
  - 5.1 Correspondence received in respect of planning application 22/02438/FUL – Philips Lane/Estcourt Road
6. Financial matters:
  - 6.1 To approve the following accounts for payment:
    - 6.1.1 Wix.com (Annual website hosting) - £136.80
    - 6.1.2 The Community Heartbeat Trust (Annual Support Cost year 6) - £162.00
    - 6.1.3 M.Flaherty (Electricity Tithe Barn Christmas) - £35.00
    - 6.1.4 PontyVA 925 (Social media and website maintenance) - £300.00

- 6.1.5 PKF Littlejohn (External Auditor AGAR) - £288.00
- 6.2 To note the following payments previously authorised:
  - 6.2.1 YLCA (Council training) - £320.00
  - 6.2.2 PontyVA 925 (Admin duties December) - £300.00
  - 6.2.3 Public Works Loan Board (Loan Repayment) - £1,104.17
- 6.3 To receive and approve the bank reconciliation to 31 January 2023 and review spend against the budget to 31 January 2023
- 6.4 To receive feedback in respect of the 2021/22 external audit
- 7. To consider and decide upon the following planning applications:
  - 7.1 22/02588/FUL – Cedar Hurst, Estcourt Road, Darrington – Raising of roof height, first floor extension to front and rear, addition of openings to side elevation and rendering of walls
- 8. To receive the following planning decisions / information:
  - 8.1 22/01853/LBC – Wenthill Farmhouse, Great North Road, Wentbridge – Erection of a single storey rear extension - Application Approved
- 9. To receive information on the following monthly items and decide further action where necessary:
  - 9.1 School
  - 9.2 Police
  - 9.3 Gardening Club
  - 9.4 Village Field
  - 9.5 Newsletter
  - 9.6 Church
- 10. Governance matters:
  - 10.1 To consider and adopt a Statement of Internal Control
  - 10.2 To consider and adopt an Internet Banking Policy
- 11. Matters requested by councillors:
  - 11.1 To receive feedback on the Wentbridge public meeting held 6<sup>th</sup> February 2023 and to decide upon further action (JC)
  - 11.2 To receive feedback on the roadside grass verge review (TH)
  - 11.3 To receive feedback on progress regarding planning for the history talk (TH)
  - 11.4 To receive feedback on the proposed solar development at the Glassworks in Knottingley (JC)
  - 11.5 To consider and approve spend for the required alterations to the power supply for the Christmas lights (VS)
  - 11.6 To consider and decide upon location for installation of two surplus benches in the village (VS)
  - 11.7 To consider and decide upon location for installation of two available dog waste stations (VS)
  - 11.8 To consider and decide upon plans and budget for the Coronation (VS)
- 12. To notify the clerk of matters for inclusion on the agenda of the next meeting
  - 12.1 To review the Council Asset Register
  - 12.2 To consider and adopt a Risk Assessment Policy
  - 12.3 To consider and adopt a Disbursement Policy and Agreement
  - 12.4 To consider and adopt a Gift Register
- 13. To confirm the date of the next meeting as Thursday 9 March 2023