

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

E-mail: clerk@darrington.org.uk
Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 8 June 2023 commencing at 7pm at the Reading Rooms, Darrington.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively, please contact the Council at clerk@darrington.org.uk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
2 June 2023

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To consider and decide upon an application for co-option of the remaining councillor vacancy
3. To receive declarations of interest and applications for dispensation
 - 3.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 3.2 To receive, consider and decide upon any applications for dispensation
4. To confirm the minutes of the annual meeting held on 11 May 2023 as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 To notify Wakefield Council of the co-option of Cllr K. Whalley (JJ)
 - 5.2 To approach residents that may be interested in applying to join the Council and, if no positive response received, to perform a further leaflet drop (VS/JJ)
 - 5.3 To install the benches and dog waste stations at the agreed locations (PB)
 - 5.4 To investigate if there are any organisations that could support the request for isolated residents visiting coffee mornings and nearby villages (VS/JJ)
 - 5.5 To place a request for volunteers to support the coffee morning visitation request in the village newsletter (VS)
 - 5.6 To investigate who has possession of the litter equipment and whether this should remain on the Asset Register (FG)
 - 5.7 To await the appointment of a new church warden and to discuss the parking challenges at Philips Lane with him, as well as options to solve the issue (VS)
 - 5.8 To provide an update as to progress of creation of the "vulnerable residents" list (VS)
 - 5.9 To publish the Asset Management Plan on the Council website (JJ)
 - 5.10 To remove 6 benches and the picnic bench on the village field from the asset register (FG)
 - 5.11 To engage with Nick Dyas in respect of taking responsibility for the implementation of the asset management plan, including sanding and repainting of the notice boards as well as repair of the broken planters (LT)
 - 5.12 To provide an update in respect of the demolition and removal of the old bus shelter (MW)
 - 5.13 To respond to the resident in respect of the query regarding the church bells (JJ)
 - 5.14 To notify the Gardening Club in respect of the request to cover the Open Gardens event on the Council's insurance policy (FG)
 - 5.15 To publish the updated Standing Orders on the Council's website (JJ)
 - 5.16 To publish the updated Financial Regulations on the Council's website (JJ)
 - 5.17 To implement the approved SLA's for N. Dyas and PontyVA 925 (JJ/LT)
 - 5.18 To obtain the full details of the proposed Marlpit Lane junction alteration from Gary Blenkinsop of Wakefield Council (TH)
 - 5.19 To notify Wakefield Council of the intention to add the Christmas tree lights to the lamp posts and that First Impressions will be conducting the lamp post testing in this respect (JJ)

- 5.20 To engage with a member of the gardening club in respect of the planting of the winter planters (FG)
 - 5.21 To distribute a rota to the council for time slots on the table at the Feast & Fayre
 - 5.22 To send Cllr V. Stones a photograph of themselves when they were babies, as well as where they were born (ALL)
 - 5.23 To prepare the boards for the Feast & Fayre (JJ)
6. To consider the following new Correspondence received and decide action where necessary:
- 6.1 Request to add dentist registry to Council website
 - 6.2 Request to add registry office details to Council website
 - 6.3 Correspondence from Wakefield Council in respect of the Wakefield Council Local District Plan
 - 6.4 Resident request to weed kill section of tarmacked footpath near Mill Hill close
7. Financial matters:
- 7.1 To approve the following accounts for payment
 - 7.1.1 Fiona Gray – Reimbursement – AGJ Insurance - £705.77
 - 7.1.2 Carter & Jackson – Printing of 600 May newsletters - £107.00
 - 7.1.3 PontyVA 925 – Social media / website / residents (May) - £330.00
 - 7.1.4 N Dyas – Gardening/Maintenance (17hrs for May) - £272.00
 - 7.2 To note the following payments previously authorised:
 - 7.2.1 Trish Hirst – Reimbursement deposit for Coronation event - £150.00
 - 7.2.2 N. Dyas – Gardening services (April) - £256.00
 - 7.2.3 PontyVA 925 – Social media / website services (April) - £350.00
 - 7.2.4 Darrington Golf Club – Coronation event balance - £210.00
 - 7.2.5 Catherine Dryden – Coronation event singer - £500.00
 - 7.3 To receive and approve the bank reconciliation to 31 May 2023 and review spend against the budget to 31 May 2023
 - 7.4 To receive an update in respect of the progress of the annual audit process
 - 7.5 Annual Governance and Accountability Return (AGAR) 2022-23
 - 7.5.1 To receive and approve the Internal Audit Report for 2022-23
 - 7.5.2 To approve and sign Section 1 of the AGAR – Annual Governance Statement 2022-23
 - 7.5.3 To approve and sign Section 2 of the AGAR – Accounting Statements 2022-23
8. To consider and decide upon the following planning applications:
- 8.1 23/00849/FUL – Clump Grange Farm, Havercroft Lane – Extension of agricultural (general purpose) building – [view application](#)
 - 8.2 23/00753/OUT – Wrangham, Phillips Lane – Proposed detached dwelling (outline application for access, appearance, layout and scale) – [view application](#)
9. To receive the following planning decisions
- 9.1 None received
10. To receive information on the following monthly items and decide further action where necessary:
- 10.1 School
 - 10.2 Police
 - 10.3 Gardening Club

- 10.4 Village Field
- 10.5 Newsletter
- 10.6 Church
- 10.7 YLCA Branch Meeting

11. Governance matters:

- 11.1 To consider and adopt a Disbursement Policy and Agreement
- 11.2 To consider and adopt a Gift Register
- 11.3 To review Publication Scheme
- 11.4 To review Transparency Code

12. Matters requested by councillors:

- 12.1 To consider and decide upon the establishment of an 'open' children's library in the village (FG)
- 12.2 To consider and decide upon future ownership of the stone planter in Wentbridge (FG)
- 12.3 To receive an update on the Feast & Fayre planning
- 12.4 To approve the creation of a volunteer register
To consider and decide upon a volunteer for the ongoing removal of dog waste from the dog waste stations

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. To confirm the date of the next meeting as Thursday 8 June 2023