

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

E-mail: clerk@darrington.org.uk
Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Ordinary Meeting will take place on Thursday 14 September 2023 commencing at 7pm at the Reading Rooms, Darrington.

The first 15 minutes of the meeting is open to the press and members of the public, to put questions or raise concerns regarding matters on this agenda or for future consideration. A member of the public is limited to three (3) minutes of speaking time during the open forum and is requested to refrain from speaking or participating in the Council meeting once the open forum has closed and the formal council meeting has commenced. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively, please contact the Council at clerk@darrington.org.uk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
9 September 2023

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
 - 1.1 To receive the resignation of Cllr M. Whiteley and declare a vacancy in respect of the council seat
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 13 July 2023 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To install the benches and dog waste stations at the agreed locations (PB)
 - 4.2 To investigate the legal requirements for a volunteer register and consider volunteer registers in place for other organisations (LT/JJ)
 - 4.3 To contact Wakefield Council and request that they investigate options to making the junction of Valley Road and Havercroft Lane safer (TH)
 - 4.4 To provide feedback to the resident requesting to advertise her yoga business in the newsletter (JJ)
 - 4.5 To refer the resident requesting the Council to investigate the possibility of putting up acoustic barrier fencing along the A1 through Darrington, to Highways England (JJ)
 - 4.6 To hold an extraordinary meeting to consider and decide upon whether to uphold the Council's initial objection to planning application 21/02089/FUL
 - 4.7 To investigate options for more effective digital newsletter distribution and better mailbox management (JJ)
 - 4.8 To provide a list of the residents who have not received the newsletter via email, to Ms J. Jones, who in turn will test these email addresses to verify if they are correct (VS/JJ)
 - 4.9 To update the Parish Council website to be more accessible and relevant (JJ)
 - 4.10 To present a logo idea and decide upon a suitable Parish Council logo for the Council (ALL)
5. To consider the following new Correspondence received and decide action where necessary:
 - 5.1 Resident request to consider repairing or replacing the Darrington Plane Crash Memorial Plaque
 - 5.2 Section 137 grant request received from Yorkshire Air Ambulance
 - 5.3 A letter to council leaders on support and delivery of Remembrance parades and services
 - 5.4 Resident complaint in respect of maintenance of Darrington Park
 - 5.5 Ongoing resident complaint to National Highways regarding overhanging vegetation
6. Financial matters:
 - 6.1 To approve the following accounts for payment in September 2023
 - 6.1.1 N. Dyas – Gardening / maintenance (August) - £256.00

- 6.1.2 PontyVA 925 – Social media / website / residents (August) - £330.00
- 6.2 To retrospectively approve the following accounts paid during August 2023
 - 6.2.1 N. Dyas – Gardening / maintenance (July) - £192.00
 - 6.2.2 PontyVA 925 – Social media / website / residents (July) - £330.00
 - 6.2.3 F. Gray – Re-imburse JRB Ents. Dog Waste Bags - £297.60
- 6.3 To note the following payments previously authorised for July 2023:
 - 6.3.1 WMDC – Ground Maintenance Contract 2023/24 - £1,196.24
 - 6.3.2 PontyVA 925 – Social media / website / residents - £330.00
 - 6.3.3 N. Dyas – Gardening / maintenance (June) - £160.00
 - 6.3.4 PWLB – Loan Repayment - £1,104.17
- 6.3 To receive and approve the bank reconciliation to 31 July 2023 and 31 August 2023 and review spend against the budget to 31 July 2023 and 31 August 2023.
- 6.4 To receive an update in respect of the progress of the annual audit process
- 7. To consider and decide upon the following planning applications:
 - 7.1 23/01469/FUL - 13 Valley Road - Single storey extension to Side/Rear ([View Online](#))
 - 7.2 23/01519/COU - Grove Hall Farm, Great North Road - Conversion of agricultural barns to dwellinghouses under permitted development rights (class Q) - proposed to create 5no. two bedroom, 3 person dwellings with allocated parking spaces and external amenity space ([View Online](#))
- 8. To receive the following planning decisions
 - 8.1 23/00729/FUL - Holly Cottage Estcourt Road - Demolition of existing conservatory and erection of single storey extension to rear to provide additional living space to mixed use building – Application Approved
 - 8.2 21/01969/S7301 - 6 Wentworth Park Rise - Variation of Condition 2 (Approved Plans) of approved application 21/01969/FUL, to allow for a raised balcony height, narrower first floor bi-fold doors, revised balustrades, narrower garage door, bifold doors to existing lounge, solar panels to roof and variations to walling materials – Application Approved
 - 8.3 23/01362/TEL - Westend Farm, Westfield Lane (field Off) - Installation of electronic communications apparatus/development ancillary to radio equipment housing – Application Withdrawn
 - 8.4 23/00753/OUT – Wrangham, Philips Lane - Proposed detached dwelling (outline application for access, appearance, layout and scale) – Application Refused
 - 8.5 23/00849/FUL - Clump Grange Farm, Havercroft Lane - Extension of agricultural (general purpose) building – Application Approved
 - 8.6 23/01216/TPO - Squirrel House, 9 Elm Close - Fell 1 Lime tree – Application Approved
- 9. To receive information on the following monthly items and decide further action where necessary:
 - 9.1 School
 - 9.2 Police
 - 9.3 Gardening Club
 - 9.4 Village Field
 - 9.5 Newsletter
 - 9.6 Church
 - 9.7 YLCA Branch Meeting
- 10. Governance matters:
 - 10.1 Updating of Declaration of Interest forms

11. Matters requested by councillors:
 - 11.1 To consider and decide upon arrangements for the Air Disaster Memorial Service (LT/JC)
 - 11.2 To consider and decide upon repairs to the weather-damaged air crash memorial (TH)
 - 11.3 To consider and decide upon whether to add a “plaster kit” in the defibrillator box (MW)
 - 11.4 To consider and decide upon request to church for “payment in kind” for delivering the church newsletters (TH)
 - 11.5 To propose ways in which to support vulnerable residents regarding financial scams and ways in which to help them mitigate this risk (LD)
 - 11.6 To note an update on support for vulnerable residents (VS)
 - 11.7 To note the proposed date for the Christmas Carols in the Tithe Barn (LD)
 - 11.8 To consider and decide upon whether the Tithe Barn Notice Board needs to be repaired (LT)
 - 11.9 To consider investigating whether Wakefield Council is performing its grass-cutting obligations as defined in the existing maintenance SLA (LT)
 - 11.10 To note a report of money spent on the Church (LT)
 - 11.11 To consider and decide upon allocating the responsibility for reviewing of planning applications prior to each meeting (LT)
 - 11.12 To note an update on the firework display (VS)
 - 11.13 To consider and decide upon the Christmas lights outside the Darrington Hotel (VS)
 - 11.14 To consider and decide upon the Christmas tree lighting on the lamp posts (VS)
 - 11.15 To consider and decide upon the winter planters (if First Impressions will be doing the Christmas tree lighting on the lamp posts 9VS)
 - 11.16 To consider and decide upon an audit-completion thank you gift for the internal auditor (FG)
 - 11.17 To consider and decide upon including the dog waste stations as a newsletter item (FG)
12. To notify the clerk of matters for inclusion on the agenda of the next meeting
13. To confirm the date of the next meeting as Thursday 12 October 2023