

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

E-mail: clerk@darrington.org.uk
Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 12 January 2023 commencing at 7pm at the Reading Rooms, Darrington.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively please contact the Clerk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
7 January 2023

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 8 December 2022 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To provide feedback on the village walk-around to identify all areas that should be cut regularly (TH)
 - 4.2 To offer support or assistance to the church in respect of repairing the flagpole on the church (SM)
 - 4.3 To implement the approved standard autoreply on all Parish Council mailboxes (ALL)
 - 4.4 To update the Council on the fixing of the lighting at the Reading Room stairs
 - 4.5 To investigate and finalise the date and venue for the "History of the Village" event (TH)
 - 4.6 To prepare a document in respect of burial grounds in-and-around Darrington (TH)
 - 4.7 To follow up with Cllr T. Hames in respect of his communications with Wakefield Council on Wentbridge (JC)
 - 4.8 To notify YLCA of the Council's consent to use photographs (JJ)
 - 4.9 To extend an invitation to the Village Field Committee to present their field plans to the Parish Council (JJ)
 - 4.10 To forward the fireworks complaint to the Village Field Committee (VS)
 - 4.11 To response to the fireworks complainant (JJ)
 - 4.12 To provide feedback on the repair of the village notice boards (TH)
5. To consider the following new Correspondence received and decide action where necessary:
 - 5.1 Government Platinum Jubilee Village Halls Fund
6. Financial matters:
 - 6.1 To approve the following accounts for payment:
 - 6.1.1 YLCA (Council training) - £320.00
 - 6.1.2 PontyVA 925 (Admin duties December) - £300.00
 - 6.1.3 Public Works Loan Board (Loan Repayment) - £1,104.17
 - 6.2 To note the following payments previously authorised:
 - 6.2.1 Carter & Jackson (Autumn Newsletters) - £103.85
 - 6.2.2 PontyVA 925 (Admin duties November) - £300.00
 - 6.2.3 Nick Dyas (Gardening/Maintenance November) - £80.00
 - 6.2.4 Vera Stones (Reimbursement – refreshments – Christmas tree) - £21.04
 - 6.2.5 Vera Stones (Reimbursement – Brotherhood Christmas tree) - £29.98

6.2.6 Fiona Gray (Reimbursement – Net Voucher – Scott Davis) - £100.00

- 6.3 To receive and approve the bank reconciliation to 31 December 2022 and review spend against the budget to 31 December 2022
- 6.4 To receive and approve the proposed precept demand for the period 2023/24
7. To consider and decide upon the following planning applications:
 - 7.1 22/02428/FUL – Hawthorne Cottage, Estcourt Road – Proposed first floor extension above existing garage to create a 1.5 storey extension to side
8. To receive the following planning decisions / information:
 - 8.1 22/02219/TPO – 20 Beech Crescent – T1-Oak: Crown Clean and Remove Deadwood – Refused with alternative works given
9. To receive information on the following monthly items and decide further action where necessary:
 - 9.1 School
 - 9.2 Police
 - 9.3 Gardening Club
 - 9.4 Village Field
 - 9.5 Newsletter
 - 9.6 Church
10. Governance matters:
 - 10.1 To consider and approve a Section 137 policy (VS)
 - 10.2 To consider and decide upon recommendations proposed by the Internal Auditor (FG/JJ)
 - 10.3 To consider and adopt a Transparency Policy (JJ)
 - 10.4 To consider and approve a Policy Review Schedule noting the review dates of Council policies (JJ)
 - 10.5 To approve the appointment of an internal auditor to undertake the year-end audit for 2022/23 (FG)
11. Matters requested by councillors:
 - 11.1 To receive feedback on the Wakefield Local Governance Review and to consider and decide upon scheduling a public meeting for Wentbridge residents (JC)
 - 11.2 To receive an update on Community Infrastructure Levy payments (MW)
12. To notify the clerk of matters for inclusion on the agenda of the next meeting
 - 12.1 To review the Council Asset Register
 - 12.2 To consider and adopt an Equal Opportunities Policy
 - 12.3 To consider and adopt a Risk Assessment Policy
 - 12.4 To formalise and approve the service contract with Mrs J. Jones and Mr N. Dyas
 - 12.5 To consider and adopt a Disbursement Policy and Agreement
 - 12.6 To consider and adopt a Gift Register
13. To confirm the date of the next meeting as Thursday 9 February 2023.