

DARRINGTON PARISH COUNCIL

Reading Rooms
Phillips Lane
Darrington
Pontefract
WF8 3BH

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Website: www.darrington.org.uk

PUBLIC NOTICE **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Meeting will take place on Thursday 8 December 2022 commencing at 7pm at the Reading Rooms, Darrington.

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at www.darrington.org.uk/meetings. Alternatively please contact the Clerk for a hard copy prior to the meeting.



Councillor Vera Stones
Proper Officer
3 December 2022

MEETING AGENDA

PUBLIC OPEN FORUM:

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To receive declarations of interest and applications for dispensation
 - 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
3. To confirm the minutes of the annual meeting held on 10 November 2022 as a true and correct record
4. To receive information on the following ongoing issues and decide further action where necessary:
 - 4.1 To arrange for an HDMI cable to be made available for the training (JC)
 - 4.2 To investigate the legalities of running a private cemetery and liaise with Cllr D. Jones regarding their exploration of cemeteries that are available to purchase by Wakefield Council (MW/TH)
 - 4.3 To arrange a village walk-around to identify all areas that should be cut regularly and report back at the next meeting (TH/JC)
 - 4.4 To report back on the outcome of the investigation into the feasibility and costs of repairing the flagpole on the church, as well as the practicalities surrounding maintenance and servicing of the flagpole (SM)
 - 4.5 To prepare and implement a standard autoreply on all Parish Council mailboxes (SM)
 - 4.6 To arrange for the collection and laying of the pebbles in the Tithe Barn car park (PB)
 - 4.7 To formally request approval from the church to fix the lighting on the stairs at the Parish Council's cost (LT)
 - 4.8 To table the approval and implementation of a formal S137 policy (JJ)
 - 4.9 To explore venue options and prices to host a "History of the Village" event for residents (TH)
 - 4.10 To extend an offer of support to the Village Field Committee for 2023's fireworks event (VS)
 - 4.11 To investigate the supply of dog waste bags and general upkeep of the waste stations (VS)
 - 4.12 To further research the publishing of a document in respect of burial grounds in-and-around Darrington (TH)
 - 4.13 To investigate methods to most optimally engage with the church and provide feedback at the next meeting (LT)
 - 4.14 To investigate options for the Parish Council to put up its own traffic signs in the village (JC)
5. To consider the following new Correspondence received and decide action where necessary:
 - 5.1 Concern raised by Wentbridge residents regarding the potential loss of protection under Darrington Parish Council
 - 5.2 Request by YLCA for photographs of council meetings, events and facilities
 - 5.3 To consider and decide upon a request by the Village Field Committee to assist in the procurement and/or raising of funding for refurbishment of the village field (VS)
6. Financial matters:
 - 6.1 To approve accounts for payment (to be tabled at the meeting)

- 6.2 To note the following payments previously authorised:
 - 6.2.1 Fiona Smith (Dog poo bin emptying) - £20.00
 - 6.2.2 PontyVA 925 (Admin duties October) - £300.00
 - 6.2.3 Nick Dyas (Gardening/Maintenance) - £128.00
 - 6.2.4 Fiona Gray (Re-imburement for dog poo bags) - £179.40
 - 6.2.5 YLCA (Budget training cost) - £30.00
 - 6.2.6 First Impressions (Winter flower beds & planters) - £1,712.40
 - 6.2.7 Hazel Crabtree (Handmade cards for retiring council) - £15.00

- 6.3 To receive and approve the bank reconciliation to 30 November 2022 and review spend against the budget to 30 November 2022

- 6.4 To consider the impact of the removal of Wentbridge from Darrington Parish on the annual budget

7. To consider and decide upon the following planning applications:
 - 7.1 None received.

8. To receive the following planning decisions / information:
 - 8.1 22/01468/FUL – Cedar Hurst, Estcourt Road – Re-building of south boundary wall – Approved
 - 8.2 22/01646/FUL – Wenthill Farmhouse, Great North Road, Wentbridge – Single storey extension of sun lounge to rear - Approved

9. To receive information on the following monthly items and decide further action where necessary:
 - 9.1 School
 - 9.2 Police
 - 9.3 Gardening Club
 - 9.4 Village Field
 - 9.5 Newsletter
 - 9.6 Church

10. Governance matters:

No matters tabled for the meeting

11. Matters requested by councillors:
 - 11.1 To receive feedback in respect of the installation of the Christmas tree (VS)
 - 11.2 To receive a presentation regarding measures to reduce speeding and improve safety in the village (TH)
 - 11.3 To receive feedback on the Wakefield Local Governance Review decisions regarding Darrington and Wentbridge Parishes (JC)
 - 11.5 To consider and decide upon request for repair of the village notice boards (TH)
 - 11.6 To consider and decide upon request for repair of the village Christmas tree lights (TH)

12. To notify the clerk of matters for inclusion on the agenda of the next meeting
 - 12.1 To consider and decide upon recommendations proposed by the Internal Auditor
 - 12.2 To review the Council Asset Register
 - 12.3 To consider and approve a S137 Grant Policy
 - 12.4 To consider and adopt a Transparency Policy
 - 12.5 To consider and adopt an Equal Opportunities Policy
 - 12.6 To consider and adopt a Risk Assessment Policy
 - 12.7 To consider and approve a Policy Review Schedule noting the review dates of Council policies
 - 12.8 To approve the appointment of an internal auditor to undertake the year end audit for 2022-23
 - 12.9 To formalise and approve the service contract with Mrs J. Jones and Mr N. Dyas

12.10 To consider and adopt a Disbursement Policy and Agreement

12.11 To consider and adopt a Gift Register

13. To confirm the date of the next meeting as Thursday 8 December 2022.