

# DARRINGTON PARISH COUNCIL

Reading Rooms  
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## **PUBLIC NOTICE** **PARISH COUNCIL MEETING**

Notice is hereby given that the Darrington Parish Council Ordinary Meeting will take place on Thursday 9 November 2023 commencing at 7pm at the Reading Rooms, Darrington.

The first 15 minutes of the meeting is open to the press and members of the public, to put questions or raise concerns regarding matters on this agenda or for future consideration. A member of the public is limited to three (3) minutes of speaking time during the open forum and is requested to refrain from speaking or participating in the Council meeting once the open forum has closed and the formal council meeting has commenced. There is no expectation on the council to respond to any comments made at this time.

Under the openness of Local Government Bodies Regulations 2014, members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Parish Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting you are asked to act in a reasonable manner and not disrupt the conduct of the meeting, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

The agenda for the meeting is available at [www.darrington.org.uk/meetings](http://www.darrington.org.uk/meetings). Alternatively, please contact the Council at [clerk@darrington.org.uk](mailto:clerk@darrington.org.uk) for a hard copy prior to the meeting.



Councillor Vera Stones  
Proper Officer  
4 November 2023

# MEETING AGENDA

## **PUBLIC OPEN FORUM:**

Prior to commencement of the meeting there will be a fifteen-minute period for public question time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

Members of the public may not take part in the Parish Council Meeting itself and must adhere to the rules set by the council for this session. The public open forum does not form part of the formal meeting and will not form part of the minutes.

1. To receive apologies and approve reasons for absence
2. To consider and decide upon application for co-option to fill councillor vacancy
3. To receive declarations of interest and applications for dispensation
  - 3.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
  - 3.2 To receive, consider and decide upon any applications for dispensation
4. To confirm the minutes of the ordinary meeting held on 12 October 2023 as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 To receive confirmation from Wakefield Council regarding the ability to co-opt a new councillor for the declared vacancy (JJ)
  - 5.2 To order the required anchor points (2 "fixings" per bench) for the installation of the 2 benches (FG)
  - 5.3 To engage with Cllr P. Batty in respect of installation of the 2 village benches and the remaining 2 dog waste stations (LD/PB)
  - 5.4 To receive feedback from Wakefield Council's intended site visit in respect of making the junction of Valley Road and Havercroft Lane safer (TH)
  - 5.5 To sample the digital newsletter with the Council (JJ)
  - 5.6 To update the Parish Council website to be more accessible and relevant (JJ)
  - 5.7 To present additional logo design options to the Council (JJ)
  - 5.8 To present 3 options for the replacing of the Darrington Plane Crash Memorial Plaque, with requisite mock-ups and costs per option (JC)
  - 5.9 To follow up with Yorkshire Air Ambulance on completion of the 137 application (JJ)
  - 5.10 To engage with the school regarding providing support for planning and maintaining a school garden (LD)
  - 5.11 To arrange refreshments for the Memorial Event (KW/LT)
  - 5.12 To arrange the set-up of the Reading Rooms for the Memorial Day event (JC)
  - 5.13 To investigate the creation of a "vulnerable support" flyer for vulnerable residents (LD)
  - 5.14 To discuss supporting the Christmas Carols in the Tithe Barn event with the school (LD)
  - 5.15 To discuss Wakefield Council's request for clarification of what areas need to be cut, and when, with the Chair of the Village Field Trust (LT)
  - 5.16 To request Cllr P. Batty to engage with National Highways in respect of the cutting of the verges along the A1 slip road (LT)
  - 5.17 To coordinate the planting of the winter planters with volunteer members of the Council (FG)
  - 5.18 To investigate sponsoring some of the cost of the Christmas tree lighting (VS)
  - 5.19 To consider and decide upon setting up of motor bike barriers on Back Lane (PB)
  - 5.20 To expand on the amount of information regarding services available in the community on the website (JJ)
  - 5.21 To create a pamphlet which provides answers to frequently asked questions (JJ)
  - 5.22 To provide information on questions that are regularly asked (ALL)

6. To consider the following new Correspondence received and decide action where necessary:
  - 6.1 Search for potential sites for public electric vehicle charging infrastructure
  - 6.2 First Impressions – Invitation to order hanging baskets and estimate
  - 6.3 Delph House – Correspondence from Cllr T. Hames
  
7. Financial matters:
  - 7.1 To approve the following accounts for payment in November 2023
    - 7.1.1 Amanda Brundell – Plants & Compost for Winter Planters & beds - £287.00
    - 7.1.2 Tomlyndon Website – Darrington.org domain & email addresses - £168.00
    - 7.1.3 PontyVA 925 – Website, social media, residents - £330.00
    - 7.1.4 WMDC – Re-charge for Council Election May 2023 - £139.00
    - 7.1.5 N. Dyas – Gardening maintenance Oct 8 hrs @ £16 - £128.00
  
  - 7.2 To note the following payments made in October 2023:
    - 7.2.1 N. Dyas – Gardening / Maintenance (Sep) - £256.00
    - 7.2.2 PontyVA 925 – Social Media / Website/ Residents - £330.00
    - 7.2.3 Fiona Gray – Re-imburse – Gift – Internal Auditor - £100.00
    - 7.2.4 Linda Thompson – Wreath for air crash memorial - £20.00
    - 7.2.5 Carter & Jackson – Printing of Newsletter - £107.00
  
  - 7.3 To receive and approve the bank reconciliation to 31 October 2023 and review spend against the budget to 31 October 2023.
  
  - 7.4 To consider and decide upon the precept demand for the 2024/25 financial year.
  
8. To consider and decide upon the following planning applications:
  - 8.1 [23/01932/TPO](#) – 1 Tumbling hill, Carleton, Pontefract – Fell T1 Sycamore
  
9. To receive the following planning decisions
  - 9.1 [22/01983/FUL](#) – Delph House (Land to Rear) – Erection of 1no. detached bungalow – Application Approved
  - 9.2 [23/01469/FUL](#) – 13 Valley Road – Single storey extension to Side/Rear – Application Approved
  
10. To receive information on the following monthly items and decide further action where necessary:
  - 10.1 School
  - 10.2 Police
  - 10.3 Gardening Club
  - 10.4 Village Field
  - 10.5 Newsletter
  - 10.6 Church
  - 10.7 YLCA Branch Meeting
  
11. Governance matters:
  - 11.1 To consider and approve planning register
  - 11.2 To consider and approve volunteer form
  - 11.3 To review and decide upon any amendments to the Co-Option Procedure

12. Matters requested by councillors:

- 12.1 To consider and decide upon the “information” white board in the Reading Rooms (LT)
- 12.2 To note correspondence in respect of Cold Calling Control Zones (VS)
- 12.3 To consider and decide upon format, content, and distribution of newsletter (LD)
- 12.4 To consider and decide upon any action to be taken regarding the pavement from Kensworth House to the Traffic Lights, which is now uneven due to tree roots (LT)
- 12.5 To consider and decide upon placing of wood chippings down in the Tithe Barn to control weeds (LT)

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. To confirm the date of the next meeting as Thursday 14 December 2023