

Darrington Parish Council

Ordinary Meeting to be held on **THURSDAY, 11 NOVEMBER 2021** at 19H00 at Darrington Reading Rooms

Chairman: Michael Britton Email: britton1955@btinternet.com

Vice Chair: Fiona Smith Email: vicechair@darrington.org.uk

Clerk Email: clerk@darrington.org.uk

AGENDA

There will be a public forum at the beginning of the meeting, commencing at 19h00.
(Members of the public must adhere to the rules set by the council for this session)

1. Reminder by the Chairman of the Council's expectations for the visual recording of this meeting
2. Public Forum
3. To receive apologies and approve reasons for absence
4.
 - 4.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
 - 4.2 To receive, consider and decide upon any applications for dispensation
5. To confirm the minutes of the ordinary meeting held on 14 October 2021 as a true and correct record
6. To receive information on the following ongoing issues and decide further action where necessary:
 - 6.1 To receive confirmation of Cllr F. Smith's signing of the minutes of the meeting held on 9 September 2021 (FS)
 - 6.2 To receive feedback relating to the speed surveys (FS)
 - 6.3 To receive feedback on the follow up of receipt of additional information relating to Darrington crime statistics (VS)
 - 6.4 To receive feedback on request for collective engagement on planning applications with surrounding parish councils (AT)
 - 6.5 To receive feedback regarding cutting back of overgrowth near Tithe Barn (JJ)
 - 6.6 To receive feedback regarding engagement with community to get involved in West Yorkshire Police and Crime Plan Consultation (VS)
 - 6.7 To note feedback provided to Wentbridge residents regarding concerns raised (JJo)
 - 6.8 To receive feedback regarding re-painting of village lamp posts by Wakefield Council (JJo)
 - 6.9 To note feedback regarding attendance at monthly YLCA Wakefield branch meeting (JJo)
 - 6.10 To receive feedback in respect of planning application for land adjacent to Darrington Hall (AT)
 - 6.11 To note feedback provided in respect of YLCA's planning training courses (JJo)
 - 6.12 To receive feedback regarding progress with newsletter (VS)
 - 6.13 To receive feedback in respect of timelines and protocols for appointment of a new Chairman and RFO (JJo)
 - 6.14 To decide upon administrative service contract for Pink Spaghetti PA Services (JJo)
 - 6.15 To receive feedback in respect of Christmas tree order and installation (VS/MB)
 - 6.16 To receive feedback regarding winter planters (VS)
 - 6.17 To receive feedback regarding communication to Wakefield Cllr. G. Ayre in respect of the request of assistance with regular clearing of the dog poo bins (JJo)
 - 6.18 To note feedback regarding notification to "The Dog Poo Fairy" (MB)
7. To consider the following new Correspondence received and decide action where necessary:
 - 7.1 To note planned Community Governance Review by Wakefield Council
 - 7.2 To note correspondence from Wakefield Council regarding attachments to street lighting columns

- 7.2 To note correspondence received after publication of agenda
8. Financial matters:
 - 8.1 To approve accounts for payment
 - 8.1.1 A Jackson (gardening/maintenance – purchase of plants) - £76.50
 - 8.1.2 V Stones (farewell gift for departing shop owner) - £8.00
 - 8.1.3 F Smith (collapsible trolley for emptying poo bins) - £20.00
 - 8.1.4 Pink Spaghetti (preparation of minutes and clerk duties) – £326.40
 - 8.1.5 D Dyas (gardening/maintenance) - £208.00
 - 8.2 To note the following payments previously authorised:
 - 8.2.1 Richard Hirst (underpayment for poop dog signs)
 - 8.2.2 Knavesmire Building (fitting of benches)
 - 8.2.3 PM Stainer (printer ink)
 - 8.2.4 PM Stainer (2 x 330L compost converter bins)
 - 8.2.5 F Smith (expenses for emptying dog waste bins)
 - 8.2.6 Pink Spaghetti (preparation of minutes)
 - 8.2.7 F Smith (leaving present for village shop owner)
 - 8.2.8 D Dyas (gardening / maintenance)
 - 8.3 To receive a bank reconciliation and budget comparison to 31 October 2021
9. To consider and decide upon the following planning applications:
 - 9.1 5 Hillcroft Close – use of Annex, 5 Hillcroft Close as an independent dwelling
10. To receive the following planning decisions / information:
 - 10.1 2 Park Close – Single Storey Extension and Decking to Rear - Approved
11. To receive information on the following monthly items and decide further action where necessary:
 - 11.1 School
 - 11.2 Police
 - 11.3 Gardening Club
 - 11.4 Village Field
 - 11.5 Newsletter
12. Governance matters:
 - 12.1 To receive information and make decision in respect of Publication Scheme
 - 12.2 To receive information on next steps for governance adherence
13. Matters requested by councillors:
 - 13.1 To consider and decide upon request for mandatory yellow notices for planning applications
 - 13.2 To consider and decide upon attendance at YLCA planning training
 - 13.3 To consider and decide upon Queen’s Jubilee planning
 - 13.4 To consider and decide upon next steps for budget/precept planning
 - 13.5 To note concerns raised by residents regarding near misses at Marlpit Lane / Beech Crescent intersection
 - 13.6 To consider and decide upon action plan to publicise the upcoming changes to the Parish Council structure and the request for resident participation in the Council
 - 13.7 To consider alternatives for allocation of RFO responsibilities
 - 13.8 To consider and decide upon outsourced administration arrangements and reimbursement
14. To notify the clerk of matters for inclusion on the agenda of the next meeting
15. To confirm the date of the next meeting as Thursday 9 December 2021.